



basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

NONCOMPULSORY BRIEFING SESSION HELD VIRTUALLY – MICROSOFT TEAMS

DATE: 1 AUGUST 2024

TIME: 10:00 to 11:40

TENDER NUMBER: DBE 197

DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER FOR PROJECT MANAGEMENT SERVICES ON THE MODERNIZATION OF THE NATIONAL SCHOOLS NUTRITION PROGRAMME, FOR A PERIOD OF 10 YEARS WITH AN OPTION TO EXTEND FOR A FURTHER PERIOD OF THREE (3) YEARS.

1. WELCOME AND INTRODUCTION

Mr Naicker welcomed all attendees to the non-compulsory briefing session, including the Department of Basic Education (DBE) and Eastern Cape Department of Education team members.

The invite was extended to 97 email addresses, as such no other introductions were done.

2. BID PRESENTATION

Mr Naicker presented an overview of the modernisation of the National Schools Nutrition Programme (NSNP). He thereafter presented key elements of the Terms of Reference (TORs).

3. SUPPLY CHAIN MANAGEMENT (SCM) MATTERS

The SCM matters included:

- a. The briefing session is non-compulsory as indicated in the Tender advert. Non-attendance to the briefing session does not lead to disqualification of the Bidders' proposal/s.
- b. The tender is closing on **15 August 2024 at 11:00**. A bid which is submitted after 11:00 will be regarded as late and will not be accepted by the DBE. The Tender box is situated on the right side before accessing the door to the reception; and is clearly marked "TENDER BOX". With regard to the submission of bigger documents, the reception will call the SCM officials who would register your document/s in the Register for receiving the tender documents.
- c. The bids must be submitted as hard copies, no emailed documents will be accepted.
- d. Bidders can forward the clarity seeking questions regarding the bid until at least twelve (12) days before the tender closing date. The questions should be directed to NSNPmod@dbe.gov.za. When asking questions, quote the tender number as reference in order to easily locate the questions.
- e. Bidders must read the following requirements carefully as listed in the bid document and comply/ respond as required:
 - Mandatory Requirements;
 - Non-Mandatory Requirements; and
 - SBD1 form including Part B, paragraph 2.
- f. Bidders must fully complete, sign and submit (with their bid document) the SBD Forms which were uploaded by the Department with the tender document. Alteration or re-typing of the SBD Forms is not allowed and will lead to the disqualification of the bid submitted.

4. QUESTIONS RAISED AND RESPONSES PROVIDED DURING THE BRIEFING SESSION

No.	Question	Response/ clarity
1.	It was mentioned that the tender closing-date is too short and does not provide bidders sufficient time, based on the onerous requirements of the tender – it should be extended by 1 to 2 months	Feedback was provided that the tender closing will be extended by 7 days – this feedback was not well received.
2.	What happens to SMMEs / service providers who currently have resources and who currently provide a service to the school feeding programme?	The question was responded by reiterating that the Terms of Reference (ToR) clearly stipulates that a consortium of services providers can submit a bid response. As such, all current service providers are welcomed and urged to join consortiums in response to the tender.

3.	How does the DBE intend to include LED/SMMEs onto this tender?	Feedback provided is that the ToR clearly articulates the Department of Basic Education's position of promoting Local Economic Development (LED) focusing on women, youth and people with disabilities. The bidders / service provider / consortium of service providers needs to focus on the inclusion of LED as it is articulated and listed in the scope of work and functionality evaluation criteria.
4.	How can current service providers be contacted/approached to form a consortium / collaboration?	The Bidders need to align with prospective partnerships and form consortiums through the market and respective networks. The Department of Basic Education is unable to provide further direction in this regard.
5.	Numerous comments received are that the specific requirements of the ToR exclude many SMMEs and potential bidders.	Feedback provided is that the requirements stipulated in the tender are crucial to the scale and complexity of a bid of this nature. The tender is driven by the interest of the learner. Each mandatory requirement is key for the submission of a bid.

5. CONCLUSION

Bidders were reminded to be mindful of the tender closing date as indicated in the Tender advert.

Mr Naicker thanked the Bidders for attending the briefing session and wished them well with the preparation and submission of their bids.

The session was adjourned at 11h40